

## Concord Church Scholarship Application Instructions & Checklist

To be considered all applications must be accompanied by:	Checklist (Initial)
1. Three (3) letters of recommendation from the people listed below – <b>letter should clearly identify person writing letter and his/her relationship to you and should be dated and current.</b> (no longer than one year old)	
a. High School Teacher or Counselor (Current High School Students)	
b. Community Leader	
c. Ministry Leader other than the CMBC Senior High Pastor	
2. Application absolutely must be typed in the form provided and printed for submission.	
3. A color photograph of yourself ( HEADSHOT ONLY not larger than 2"x3")	
4. An <b>official transcript</b> from high school / institution of higher learning (If final transcript including current semester is not available, please email <a href="mailto:Scholarship@ConcordDallas.org">Scholarship@ConcordDallas.org</a> for instructions prior to submitting your application.)	
5. Proof of your ACT or SAT Test Scores	
6. An essay, <u>not to exceed 200 words</u> , which includes information about yourself, the date you joined Concord, the name of your church (if not a member of Concord), your ministry involvement, and your educational goals. Please explain how this award will help you to achieve these goals and why you should receive this award.	
7. Prior Year Income Tax Statement (Required <b>only</b> if you wish to be considered for either of the following scholarships: <input type="checkbox"/> <b>E.K. Bailey</b> <input type="checkbox"/> <b>Bryan L. Carter</b> <input type="checkbox"/> <b>Page - Reeves Scholarships</b> )	
<b>Note: Scholarship award descriptions are available online at <a href="http://www.concorddallas.org">www.concorddallas.org</a>. Go to: Ministries/Young Adults/ to gain access to the desired scholarship information.</b>	
8. Please list the year(s) that you have previously applied for scholarship funds through the Concord Scholarship Program.	
9. Please provide name(s) and date(s) of any previous Concord Scholarship(s) received.	

**RETURN THE APPLICATION PACKAGE TO THE ADDRESS INDICATED ON THE APPLICATION. PLEASE SUBMIT THE PACKET IN THE FOLLOWING ORDER:**

- |                           |  |
|---------------------------|--|
| Completed application     | Essay  |
| Transcript                | Tax information (if applicable)                        |
| Letters of recommendation | Photo of yourself – please write your name on the back |

Please attach a letter of explanation for any items that are sent under separate cover (i.e. transcripts, etc.); however, please note that these items must arrive by the deadline date. **It is the responsibility of the applicant to make sure that all documents arrive.** Applicants will **not** be notified regarding missing or late items.

**Except where specified, scholarships are awarded for full-time study for one academic year. Please use the following information to determine your eligibility and to choose the scholarship application form which you should complete:**

**Scholarships are only available to college-bound graduating high school seniors or to college freshmen, sophomores, juniors, and seniors who graduated from high school within the last 10 years and are planning to enter college in the Fall 2012 semester.**

**Proof of enrollment/registration must be received. (Letters of admission are not acceptable.)**

<b>IMPORTANT DATES/MEETINGS</b>
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- **On or before May 4, 2012: Award notification** (Only those applicants approved for funding **will** be notified.)
- **TBA - Scholarship Awards and Informational Ceremony** (Attendance is mandatory. Note: If award recipient is unavailable, a representative **must attend**.)
- **TBA Scholarship Sunday** (Award recipients must attend specified worship service.)